

**MINUTES OF A MEETING OF THE PUBLIC SERVICE BOARD HELD AT BY TEAMS  
ON FRIDAY, 30 JULY 2021**

<b>1. ATTENDANCE AND APOLOGIES</b>
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In Attendance:

County Councillor Rosemarie Harris (PCC) (In the Chair)  
Stuart Bourne (Director of Public Health PTHB)  
Gavin Bown (NRW)  
Assistant Chief Fire Officer Iwan Cray (Mid and West Wales Fire and Rescue Service)  
Superintendent Steve Davies (Dyfed Powys Police)  
Stephen Glasson (HM Prisons and Probation Service)  
Christine Harley (HM Prisons and Probation Service)  
Vivienne Harpwood (PTHB)  
Melissa Lobb (HM Prisons and Probation Service)  
Hugh Patrick (One Voice Wales)  
Councillor John Powell (Brecon Town Council)  
Derrick Pugh (One Voice Wales)  
Amy Richmond-Jones (Mid and West Wales Fire and Rescue Service)  
Carol Shillabeer (Chief Executive PTHB)

Supporting:

Steve Boyd (PCC)  
Catherine James (PCC)  
Rhian Jones (PCC)  
Emma Palmer (PCC)

Apologies

Nigel Brinn (Executive Director Economy and Environment PCC)  
Carl Cooper (Chief Executive PAVO)  
Councillor Kelvyn Curry (Mid and West Wales Fire and Rescue Authority)  
Chief Inspector Jacqui Lovatt (Dyfed Powys Police)  
Alison Perry (Office of the Police and Crime Commissioner)  
Claire Rumsby (Department of Work and Pensions)  
Caroline Turner (Chief Executive PCC)

<b>2. PSB ANNUAL PERFORMANCE REPORT 2020-2021</b>
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The Board received the Annual Performance report for 2020 – 2021. There was a legal requirement to publish the report online and all partners were asked to publish on their websites.

It was confirmed that the report was consistent with last year's and that the Future Generations Commissioner would review it and provide feedback. Any feedback would be considered to see if there were any areas of the report to strengthen. The Commissioner would be invited to a future meeting.

The Chair noted that it had been a very challenging year which had underlined the importance of partnership working. She thanked everyone for their contributions.

<b>3.</b>	<b>TOWN AND COMMUNITY COUNCILS ANNUAL REPORTS</b>
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Councillor John Powell of Brecon Town Council presented the Council's annual report for 2020 – 2021 which detailed the actions taken to meet well-being objectives. The four local objectives mirrored the County Council's objectives of Economy, Environment, Healthy and Communities. The pandemic had impacted on the Council causing the cancellation of a number of planned events.

Councillor Powell was asked if the Town Council had any further plans on carbon reduction and energy usage and he advised that they had been working with the National Park Authority on environmental schemes such as water collection and the installation of swift boxes. EP noted that it would be helpful if Town Councils considered the 12 well-being steps so there was an alignment of resources to maximise outcomes.

The Probation Service advised that they would welcome the opportunity to work with the Town Council with offenders sentenced to carry out unpaid work and the Leader asked that this offer be forwarded to all Town Councils.

The Leader thanked Councillor Powell for his presentation and for the Town Council's help with enabling weekend opening at Y Gaer.

The Board also received the report from Ystradgynlais Town Council. The Leader asked that the One Voice Wales representatives contact the other towns so that their reports were available the next meeting.

<b>4.</b>	<b>UNIFIED MODEL FOR THE DELIVERY OF PROBATION SERVICES IN ENGLAND AND WALES</b>
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Christine Harley, Melissa Lobb and Stephen Glesson from the Probation Service gave a presentation on community sentences. The Probation Service was keen to work with communities and organisations and it was agreed to forward the presentation and contact details.

<b>5.</b>	<b>WELL-BEING STEPS - QUARTER 1 2021-2022 HIGHLIGHT REPORTS</b>
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The Board received the highlight reports for Quarter 1. Step Leads were asked to update and set out markers for delivery for the rest of the year. Updates were missing for Steps 2, 7 and 8. This would be followed up outside the meeting.

Step 1 – there had been no significant achievements in quarter 1.

Step 2 – the National Park Authority was the lead for Step 2 but if they were no longer able to lead on it the County Council would be looking to other partners it take it on.

Step 7 - Welsh Government had been the lead but PCC had picked it up. EP would raise with Nigel Brinn outside the meeting.

Step 8 – NRW was the lead. Work was progressing and the group had been re-established.

### **Scrutiny Recommendations**

Step Leads were asked to consider the recommendations of the PSB Scrutiny Committee.

Step 3 – the group would need to consider the comment regarding no mention of safe routes to schools.

Step 4 – the PCC Head of Digital would pick up the comment regarding lack of Welsh Government representation on the Digital Businesses group.

Step 7 – EP would write to Welsh Government to ask for representation on the group.

It was agreed to ask respective Step Leads to consider if they accepted the Scrutiny Committee's comments and co-ordinate a response.

<b>6.</b>	<b>OUTCOMES AND PROGRESS FOLLOWING PSB RECOVERY WORKSHOP ON 28TH JUNE 2021 - 'A FOCUS ON POVERTY'.</b>
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The workshop had been held on 28 June, chaired by Professor Vivienne Harpwood. Four priority actions had been agreed:

1. PCC to lead on a promotional campaign utilising PCC communications and partners' communications on support available.
2. One Voice Wales Board to co-ordinate a scheme for distributing excess fruit and vegetables.
3. Member development session to be arranged on the support available.
4. All partners to take back recommendations to their organisations to ensure measures to alleviate poverty are embedded in their policies.

PCC had held a meeting with Town and Community Councils on 19 July and had briefed them on the outcome of the workshop and the agreed priority actions.

Hugh Patrick advised that One Voice Wales had disseminated the information to individual Councils for them to respond. It was noted that Welshpool Town Council were intending to establish a sharing community to share the surplus of fruit trees. This was a good example of local practical action and it would be important to pick this up in the narrative of the Well-Being Plan.

<b>7.</b>	<b>UPDATE ON WELL-BEING ASSESSMENT PROGRESS</b>
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Vicky Butler from Co-Production Network Wales, who was working with the Council on the Well-Being Assessment, joined the meeting to give an update. The Well-Being Survey was closing on 31 July and so far there had been 465 responses. The draft Assessment would be ready by the end of September and would be tested and refined in October before going out for consultation for 6 weeks starting in November.

The Board agreed that a workshop should be arranged in October to look at the draft Well-Being Assessment to look at what themes and priorities should be focused on.

Partners would be given access to the Power BI site where the details were held.

<b>8.</b>	<b>REPORTS FOR INFORMATION</b>
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The Board received a report from NRW setting out sources of funding available which they were happy for partners to share.

<b>9.</b>	<b>MINUTES AND MATTERS ARISING</b>
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The minutes of the last meeting held on 29 April 2021 were agreed as a correct record.

<b>10.</b>	<b>ANY OTHER BUSINESS</b>
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None

<b>11.</b>	<b>DATES OF 2021 PSB MEETINGS</b>
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The next meeting would be held on 3<sup>rd</sup> November 2021.

**County Councillor M R Harris (Chair)**